



Location

Midwest Economics Association Annual Meeting
Hyatt Regency St. Louis at the Arch
315 Chestnut Street, St Louis, MO, 63102

Exhibit Hours

Friday, March 15, 8:00 am to 5:00 pm
Saturday, March 16, 8:00 am to 3:00 pm

Standard Equipment

A standard set-up is one 6' draped table and two chairs. Additional tables, chairs, electricity, etc. must be ordered from the hotel directly or via the MEA.

Rates

One 6-ft. draped table-top and two chairs: \$300
Additional tables: \$150

Installation & Set-up

5:00-7:00 pm on Thursday, March 14 (or) 7:30-8:00 am on Friday, March 15

Removal

Packing and removal may start no earlier than 3:00 pm on Saturday, March 16. All exhibits must be removed by 8:00 pm on March 16.

Cancellation Policy

- Notification of cancellation on or prior to March 1 will result in a refund of the contract amount less a \$25.00 cancellation fee.
- No refunds will be granted after March 1.

Duties & Expectations

- All signs must be professionally printed and approved by the Convention Services Manager.
- Exhibits will remain in place during official exhibit hours as stated above.
- Exhibits will not interfere with the view and/or operation of any other exhibit.
- All materials, including any food or drink catered by an exhibitor, must be kept within the confines of the exhibit.
- Fire Department regulations require that aisles be kept free and clear. Aisles cannot be used in any way.
- To comply with regulations of the Internal Revenue Service, no books or materials are to be sold during the show.
- Scotch tape, nails, staples, push pins, or potentially damaging fasteners may not be used to hang signs or other materials on walls or doors.

In the Event of Property Damage

The exhibitor assumes responsibility and liability for all losses, damages, and claims arising out of exhibitor's activities on the meeting premises and will indemnify, defend, and hold harmless the Midwest Economics Association, the Hyatt Regency St. Louis at the Arch, its owners, its management company, as well as their respective agents, servants, and employees from any and all losses, damages, and claims.

Insurance

It is the sole responsibility of the exhibitor to obtain liability insurance. The exhibitor understands that the Midwest Economics Association and the Hyatt Regency St. Louis at the Arch do not maintain insurance covering the exhibitor's property or lost revenue.

If you have any questions, please contact us at mea@grinnell.edu.